

## **CERTIFICATE OF COMMENCEMENT OF CASE**

Form 2060 was adapted from certificates that were in use in the bankruptcy courts. The certificate may be used to alert persons dealing with the debtor or property of the debtor of the pendency of a case under the Bankruptcy Code before the meeting of creditors notice is sent.

### **Fee**

There is a charge of \$12 for certification.<sup>1</sup> Bankruptcy Court Miscellaneous Fee Schedule Item 2. This amount may be paid in cash or by check or money order made payable to "Clerk, U.S. Bankruptcy Court." PLEASE DO NOT SEND CASH THROUGH THE MAIL. In addition, many bankruptcy courts accept credit cards for payment of court fees by attorneys and law firms.

### **Instructions**

#### **Caption**

1. Identify the judicial district in which the bankruptcy case was filed. Example: "Eastern District of California."
2. "In re": Insert the name of the debtor as it appears in the bankruptcy petition.
3. "Case No.": Insert the bankruptcy case number assigned at the time of filing.

### **General Information for the Clerk**

This form is for use when someone needs proof of the filing of a bankruptcy petition. The clerk should issue this form only upon specific application.

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<sup>1</sup> The \$12 fee is current as of December 1, 2023. Check [uscourts.gov](https://uscourts.gov) or the Miscellaneous Fee Schedule, which is published as an appendix after section 1930 of the Judicial Code (28 U.S.C. § 1930), for the current fee.